

सुशासन, पारदर्शिता, जवाफदेहिता र दीगो विकासमा हाम्रो सहभागिता

SWC affiliation No.: 21014

Responsible Civil Society

Govt. Regd. No.: 363/061/062



सहाकार्य नेपाल, सिन्धुली

Sahakarya Nepal, Sindhuli

Estd: 2061



Ref: 227

Vacancy Announcement

Date: 15th May, 2020

Post: Social Mobilizer

Sahakarya Nepal, Sindhuli is a partner NGO of CDM Smith International for providing Social Mobilizers in Sindhuli District to assist in the USAID Nepal's Reconstruction Engineering Services (NRES) Project implementation. Sahakarya Nepal Sindhuli announces the vacancy to recruit a (one) qualified and competent Social Mobilizer.

Sahakarya Nepal is an NGO registered in District Administration Office, Sindhuli on 24th Aswin 2061 with the objective of constructing equality-based society comprising of social work, development, changes, equality and justice through accession of citizen's participation in good governance; transparency; accountability & sustainable development. This organization aims to change the society through social mobilization and good governance; social accountability; education; health; sanitation, re-construction and rehabilitation of physical infrastructure destroyed by earthquake. Sahakarya Nepal is highly appreciated in the district as development agent and also known in the sector of coordination, collaboration and support to the community people from the assistance of the government of Nepal and various National and international donor agencies such as USAID/I.F.E.S, UNICEF/FCA, UNICEF/Restless Development, SDC/Comat-astha, TDH Germany, GSK/Care Nepal and has succeeded in living Citizens mind and heart.

Social Mobilizer Summary Job Description:

- Work in a team of social mobilizers with project engineers and communities and others to prevent trouble or loss to local people and help construction be completed on schedule.
- Work in a project-defined, step by step process with each community as a counterpart with engineers, strictly following the project protocols and lines of communication to avoid confusion of roles and responsibilities.
- Get to know the community and their School Management Committee (SMC) or Health Facility Operation and maintenance Committee (HFOMC) to understand the dynamics, power structure and who might be especially vulnerable so their interest may be protected where possible.
- Facilitate School Management Committee (SMC) for making Educational Quality Improvement plan and implement it.
- Facilitate Health Facility Operation Management Committee (HFOMC) for making Health Service Quality Improvement plan and implement it.
- Visit the management committee, stakeholders and construction site for discussion with committee members and counterpart's engineers and hold regular meetings.

Address: Kamalamai Municipality-6, Rammadi.
Email: sahakarya2061@gmail.com

Contact no.: +977-047520863, +977-047521188
Website: sahakaryasindhuli.org.np

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- Coordination between and among different local level of stakeholders such as community, local government body, School Management Committees (SMCs) / Health Facility Operation Management Committees (HFOMCs), parents, teachers, health, workers, health facilities users, CBOs, clubs and so on.
- Facilitate Schools and Health facilities to assess the needs, develop operation and maintenance plan and implement it.
- Conduct capacity building training to School Management Committee (SMC) and Health Facility Operation Management Committee members, as needed. And, orient Code of Conduct to Construction workers.
- Work with School Management Committee and Health Facility Operation Management Committee (HFOMC) to help them develop an exit plan that describes how they will carry on once the project is completed.
- Conduct community outreach activity per Community Engagement Plan.
- As needed, will carry out research, collect, analyse and report data and make regular written reports. As Stated by the project.
- Report to the NRES Community Liaison Specialist.
- Submit monthly activity report to NGO that also includes monthly time sheet of Social mobilizers.
- Other duties as required by NRES project.

Competencies Required:

- Professional experience in conflict resolution in development projects preferably having construction components.
- Have a clear practical and theoretical understanding on community development approach.
- Excellent knowledge on PRA, community participation and empowerment, Community Mobilization.
- In-depth knowledge on the socio-cultural context of Nepal.
- In depth knowledge on social, cultural, caste, ethnicity, indigenous gender and marginalized issues of Nepal.
- Sound Knowledge on Government administration system namely Ministry of Education, Ministry of Health and Ministry of Federal affair and General Administration.
- In-depth knowledge on Gender Equality and Social Inclusion (GESI).
- Proven capability to facilitate mass meetings, School Management Community meetings and Health Facility Operation Management Community meetings, meeting with local governments bodies, meeting with schoolteachers and meeting with community people.
- Excellent skill on organizing and facilitation different trainings, workshops and seminars.
- Proven capability to prepare records / minutes of meetings.
- Proven experience to manage and facilitate community dispute and conflict.

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- Excellent experience in local level planning process (seven step planning process of local government).
- Abilities to work within a multi-disciplinary project (engineering, design, construction, GESI, environment etc.) on a tight timeline.
- Fluency in written and spoken Nepali and English.
- Good knowledge in computer (MS office, Outlook etc.).
- Must be willing to travel, live and work in the field as required by the NRES.

Qualifications and Experience:

Must have at least a bachelor's degree in Sociology, Conflict Management, Anthropology, Education, Health, Cultural, Gender, Population studies or similar from a recognized university.

- If bachelor's degree in the above subjects, must have at least 7 years' experience; with master's degree, must have at least 5 years' experience specially in community participation /mobilization in construction project, social safeguards and conflict resolution in development projects preferably having construction components.
- Applicants from female candidates and members of indigenous and disadvantaged groups are highly encouraged to apply.

Locations:

Sindhuli District

How to apply:

Submit soft copy of your recent CV with a cover letter to sahakarya2061@gmail.com

If email is not access then drop hard copy of the same document in the office of Sahakarya Nepal, Sindhuli. Contact person: Admin and Finance head, Cell: -9844225437; 047-520863

Deadlines:

May 22, 2020 (5:00PM)

Sahakarya Nepal, Sindhuli and CDM Smith International reserve the right to reject or accept any application. Only the shortlisted candidates will be informed and invited for an interview.

For further information, please visit head office at: Rammadi, Kamalamai Municipality-6, Sindhuli or visit to **website:-** www.sahakaryasindhuli.org.np/notice

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